

## Payment methods available for eLodgement

### Direct debit:

- The total amount owing for the entire day's lodgements will be debited from your nominated bank account the business day following lodgement
- This method involves the least processing for your firm and is generally the preferred method

### Credit card:

- Credit card details must be provided by 11:30am on the business day following lodgement. (Visa and MasterCard only)
- An officer from Titles Queensland Banking Team will contact your office requesting credit card details

### Direct Deposit/EFT:

- The total amount owing for lodgements from the previous day must be transferred to our bank account by 11:30 am on the business day following lodgement
- Alternatively, cheques made out to Titles Queensland can be taken to your nearest CBA branch and deposited directly into our bank account by 11:30 am on the business day following lodgement
- If this method is chosen you must ensure that the amount shown as owing on the Account Transaction List\* matches exactly with the amount you are depositing
- The receipt number/s (e.g. EF-1-12345) must be entered as a reference when the transaction occurs
- The receipt number/s (e.g. EF-1-12345) must be written on the back of each cheque deposited
- A remittance must then be provided to [TitlesBanking@titlesqld.com.au](mailto:TitlesBanking@titlesqld.com.au) as proof of payment

Once a lodgement has been confirmed you will immediately receive a receipt and lodgement summary through the eLodgement facility, just as you do when lodging documents over the counter.

\*The Account Transaction List is a report that generates overnight when documents are lodged. It provides the total amount owed, along with a breakdown of each transaction including your reference. The report is designed to assist you with making payment and will generate regardless of your payment method.

#### Office

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#### Contact

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