

Part 8 – Surrender of Lease

LAND TITLE PRACTICE MANUAL

Updated: 1 August 2025



Table of Contents

PART 8 – SURRENDER OF LEASE.....	2
[8-0000] GENERAL LAW.....	2
[8-0000] Preliminary.....	2
[8-0020] Surrender by Operation of Law.....	2
[8-0030] Surrender by Lessee	2
[8-0040] Merger of Lease ²	3
[8-0050] Disclaimer of Lease	3
[8-0060] Surrender by Lessor under Power of Attorney.....	3
[8-0070] Re-Entry by Lessor – Determination of Lease	3
[8-0075] Re-Entry by Lessor – for Repudiation.....	3
[8-0080] Lease to a Deregistered Company	3
[8-0085] Surrender of a Trustee Lease ^{1, 3}	4
[8-1000] LEGISLATION	4
Application of the <i>Land Title Act 1994</i> to the <i>Water Act 2000</i> ^{2,3}	4
Reference to the registrar of titles in the <i>Land Title Act 1994</i> and <i>Land Act 1994</i> and reference to the registrar of water allocations in the <i>Water Act 2000</i>	4
[8-2000] PRACTICE	4
[8-2000] Form of Surrender	4
[8-2010] Disclaimer of Lease	5
[8-2020] Surrender by Lessor under Power of Attorney.....	5
[8-2030] Re-Entry by Lessor – Determination of Lease	5
[8-2035] Re-Entry by Lessor – for Repudiation.....	5
[8-2040] Lease to Deregistered Company	5
[8-2050] Merger of Lease ²	5
[8-2055] Surrender of a Trustee Lease ^{1,3}	5
[8-4000] FORMS.....	6
[8-4000] General Guide to Completion of Forms	6
Guide to Completion of Form 8.....	8
[8-7000] CASE LAW	9
[8-8000] FEES	9
[8-9000] CROSS REFERENCES AND FURTHER READING.....	9
[8-9050] Notes in text.....	9

Part 8 – Surrender of Lease

[8-0000] General Law

[8-0000] Preliminary

In this part unless otherwise stated:

- a lease means a lease of freehold land or a water allocation, or a sublease of a State lease under the *Land Act 1994*; and
- a sublease means a sublease of freehold land or a water allocation, or a sub-sublease of a State lease under the Land Act.

A registered lease may be –

- wholly; or
- partly¹;

surrendered by operation of law or by registering a surrender of the lease executed by the lessor and the lessee (s. 69(1) of the *Land Title Act 1994* or s. 328(1) of the Land Act).

Destruction of the leased premises may suspend the lessee's obligations under the lease until reinstatement (Schedule 1, section 4 of the *Property Law Act 2023*) ¹. This will not, however, operate as a surrender of the lease.

[8-0010] deleted

[8-0020] Surrender by Operation of Law

A surrender by operation of law occurs when the lessee under an existing registered lease ("Existing Lease") is granted a new lease from the lessor (over the same premises or interest) to commence during the currency of the Existing Lease. The new lease may be for a period which is identical to, longer or shorter than the residue of the Existing Lease.

Sub-leases of the Existing Lease do not need to be surrendered (s. 147 of the *Property Law Act 2023*).

For details of the requirements where a lease is surrendered by operation of law refer to 7 2110.

For details of the requirements where a new lease is granted to a lessee that is different to the lessee under an Existing Lease refer to 7-2110.

[8-0030] Surrender by Lessee

A registered lease may be surrendered by registering a surrender with the consent of every mortgagee and sub-lessee of the lessee (s. 69(2) of the *Land Title Act 1994* or s. 328(3) of the *Land Act 1994*). Further, if the lease being surrendered is also the burdened interest of a registered easement, the consent of the grantee of the easement and all registered mortgagees and lessees who receive the benefit of the easement must be deposited. This is required as under s. 90A of the Land Title Act, a registered easement that burdens a registered lease ends when the lease ends.

Due to the effect of s. 69(4) of the Land Title Act or s. 328(5) of the Land Act, the date the lease is surrendered (inserted at Item 5 of the Form 8 – Surrender of Lease) cannot be after the date of lodgement of the Form 8 – Surrender of Lease).

If the head-lease is surrendered, any sub-lease will continue in existence and take the reversion on the head-lease (ss. 145 and 147 of the *Property Law Act 2023*) ².

[8-0040] Merger of Lease²

In instances where the registered owner of a lot acquires the interest in a lease over:

- that lot; or
- a water allocation; or
- part of the lot¹;

there is **not** an automatic merger of the interest in the fee simple or water allocation. A request must be made by the registered owner to merge the interests.

[8-0050] Disclaimer of Lease

A lease may be disclaimed on the bankruptcy of a lessee (s. 70 of the *Land Title Act 1994* or s. 382 of the *Land Act 1994*).

[8-0060] Surrender by Lessor under Power of Attorney

If a lessee cannot be located to execute the surrender or is otherwise in default under the terms of the lease, the lessor may execute a surrender if there is an enabling power of attorney clause contained in the lease.

Retirement village leases may contain a power of attorney where the lessee grants the power in favour of the lessor to surrender the lease where an event occurs that would terminate the lease, usually the death of the surviving lessee¹.

Unless the power is irrevocable in terms of s. 10 of the *Powers of Attorney Act 1998*, a power of attorney cannot be used to execute any document if the power is revoked upon the death or incapacity of the donor lessee.

[8-0070] Re-Entry by Lessor – Determination of Lease

If the lessor under a registered lease of:

- a lot²; or
- part of a lot^{1, 2}; or
- a registered sublessor of a sublease under the *Land Act 1994*^{1, 3}.

re-enters and takes possession under the lease or pursuant to powers implied by s. 157 of the *Property Law Act 2023*, the lessor may lodge a request for the Registrar to register the re-entry (s. 68(1) of the *Land Title Act 1994* or s. 339(1) of the *Land Act*).

[8-0075] Re-Entry by Lessor – for Repudiation

A lease may be determined for repudiation relying upon a common law right to terminate a contract for breach.

Repudiation can occur where a lessee indicates either by words or conduct that they do not intend to be or do not regard themselves as being bound by any of their obligations under the lease and the lessor accepts the lessee's breach of his or her obligations as a repudiation of the lease. The most common example of repudiation is abandonment of the premises (in the case of land) or the water allocation by the lessee without the express or implied consent of the lessor.

[8-0080] Lease to a Deregistered Company

Where a company was dissolved prior to the commencement of the *Companies Act 1961*, all property and rights whatsoever vested in the Crown (s. 300 of the *Companies Act 1931*)^{1, 2}. Therefore, if the lessee is a company that was deregistered prior to 1 July 1962, the lease may be surrendered and must be dealt with by the State of Queensland (represented by the Department of Justice and Attorney General). See [8-2040] and part 14 – General Request, esp. [14-2300].

Under the Australian Securities and Investments Commission (ASIC), where the lessee is a company no longer in existence, the lessor may re-enter and take possession, as notice of default may be served on the ASIC. If circumstances do not permit the use of this procedure, then as the lease is vested in the ASIC pursuant to s. 601AD of the *Corporations Act 2001* (Cth), the ASIC has the power to execute a surrender pursuant to s. 601AE of that Act.

[8-0085] Surrender of a Trustee Lease^{1, 3}

All or part of a registered trustee lease may be surrendered by registering a surrender with the consent of every registered mortgagee and sublessee in Form 18 – General Consent (s. 58(5) of the *Land Act 1994*).

[8-1000] Legislation

Application of the *Land Title Act 1994* to the *Water Act 2000*^{2,3}

Under the provisions of the Water Act, an interest or dealing may be registered in a way mentioned in the Land Title Act, subject to some exceptions.

A relevant interest or dealing may be registered in a way mentioned in the Land Title Act:

- a. as if a reference to the freehold land register is a reference to the water allocations register; and
- b. as if a reference to freehold land or land is a reference to a water allocation; and
- c. as if a reference to a lot is a reference to a water allocation; and
- d. with any other necessary changes.

Reference to the registrar of titles in the *Land Title Act 1994* and *Land Act 1994* and reference to the registrar of water allocations in the *Water Act 2000*

Refer to [0-8100] and [0-8200] and [0-8300].

[8-2000] Practice

[8-2000] Form of Surrender

A surrender of lease or sub-lease is executed by the lessee and lessor and lodged in a Form 8 – Surrender of Lease. The Form 8 provides for a:

- full; or
- partial¹;

surrender of the lease.

For a partial surrender, the area surrendered must be capable of precise definition. If the surrendered area is the whole of a lot, a plan of survey to identify the surrendered area is not required¹. Similarly, if the surrendered area is the whole of a building or the whole floor of a building, a sketch plan of the surrendered area is not required. If the surrendered area is not capable of precise definition the following applies:

- If the surrendered area is over part of a lot, the area to be surrendered, or the area to remain in the lease, must be defined by a plan of survey or explanatory format plan lodged to precede the surrender. The plan must be drawn in accordance with direction 8 or 10 of the Registrar of Titles Directions for the Preparation of Plans.
- If the surrendered area is part of a floor of a building a sketch plan of the area to be surrendered, or the area to remain, should be bound into the surrender document. For the minimum requirements for a sketch plan see Direction 5 of the Registrar of Titles Directions for the Preparation of Plans.

There is no requirement to deposit copies of the surrendered lease.

Lodgement fees are payable and a duty notation is required.

The consent of every mortgagee and sub-lessee of the lessee are also required in Form 18 – General Consent.

If the lease being surrendered is also the burdened interest of a registered easement, the consent of the grantee of the easement and all registered mortgagees and lessees who receives the benefit of the easement must be deposited.

[8-2010] Disclaimer of Lease

A lessor may, after a trustee for a bankrupt lessee has disclaimed a lease that is unsaleable or not readily saleable, request to register the disclaimer to give effect to s. 133(2) of the *Bankruptcy Act 1966* (Cth).

For further information see part 14 – General Request, esp [14-2260].

[8-2020] Surrender by Lessor under Power of Attorney

A power of attorney contained in a lease must be registered prior to the lessor executing the surrender.

Lodgement fees are payable.

For further information see part 16 – Power of Attorney, esp. [16-2050].

[8-2030] Re-Entry by Lessor – Determination of Lease

A request to record the re-entry by the lessor is made in Form 14 – General Request. For further information see part 14 – General Request, esp. [14-2350].

[8-2035] Re-Entry by Lessor – for Repudiation

A request to record the re-entry by the lessor for repudiation is made in Form 14 – General Request. For further information see part 14 – General Request, esp. [14-2350].

[8-2040] Lease to Deregistered Company

Company Deregistered Prior to the *Companies Act 1961*^{1, 2}

Pursuant to s. 300 of the *Companies Act 1931*, when a company was dissolved, all property and rights whatsoever vested in the company immediately before its dissolution shall be ‘deemed to be *bona vacantia*, and shall accordingly belong to the Crown’.

However, during this period the Crown could not hold freehold land or an interest in freehold land. It was not until the *Queensland Government Land Holding Amendment Act 1992*, which inserted s. 15A into the *Real Property Act 1861*, that ‘The Crown in right of the State may, under this Act, acquire, hold and deal with land under the name “Queensland Government”’.

When dealing with a lease where the lessee is a company that was deregistered prior to 1 July 1962, a surrender of lease should be produced. The surrender of such lease (Form 8) must be executed by a person who is authorised to sign on behalf of the State of Queensland (represented by the Department of Justice and Attorney General) and lodged together with the evidence that the company is deregistered, without the necessity of recording the vesting to the State of Queensland on the title.

Company Deregistered under the Australian Securities and Investments Commission (ASIC)

A surrender (Form 8) of a lease to a company that has been deregistered may be executed by ASIC, and lodged together with the evidence that the company is deregistered, without the necessity of recording the vesting to ASIC on the title.

[8-2050] Merger of Lease²

See Part 14 – General Request, esp. [14-2070].

[8-2055] Surrender of a Trustee Lease^{1,3}

All or part of a registered trustee lease may be surrendered by registering a surrender with the consent of every registered mortgagee and sublessee in Form 18 – General Consent (s. 58(5) of the *Land Act 1994*).

The approval of the Minister is not required to be deposited with the surrender.

Lodgement fees are not applicable. A duty notation is required.

[8-4000] Forms

[8-4000] General Guide to Completion of Forms

For general requirements for completion of forms see part 59 – Forms.

Dealing Number



OFFICE USE ONLY

Privacy Statement

Collection of information from this form is authorised by legislation and is used to maintain publicly searchable records. For more information see the Titles Queensland website.

1. Dealing number of instrument being surrendered	Lodger (Name, address, E-mail & phone number)	Lodger Code
700145672	BENTON & WEBB 148 WICKHAM STREET FORTITUDE VALLEY QLD 4006 info@bentonwebb.com (07) 3252 0774	501

2. Lot on Plan Description	Title Reference
LOT 42 ON RP99332	13431166

3. Lessor
SUBURBAN SHOPPING CO PTY LTD ACN 685 742 321

4. Lessee
PARKER JAMES SCRIVNER and AQUILLA NEIL SCRIVNER

5. Surrender/Execution

a) Surrender of Freehold Lease/Sublease

***Full Surrender** The lease/sublease in item 1 is surrendered from 30/11/2007.

***Partial Surrender** The lease/sublease in item 1 is surrendered from ____/____/____.

***so far as relates to the land in item 2.**

***so far as relates to the part of the leased area.**

OR

b) ~~Surrender of Land Act Sublease~~

***I surrender all my right title and interest in the sublease in item 1 as from** ____/____/____.

* delete if not applicable

Witnessing officer must be aware of his/her obligations under section 162 of the Land Title Act 1994

E E Shield

..... signature

EGERTON ELI SHIELD

..... full name

JUSTICE OF THE PEACE (QUALIFIED) #29345

..... qualification

Witnessing Officer

(Witnessing officer must be in accordance with Schedule 1 of the Land Title Act 1994 eg Legal Practitioner, JP, C Dec)

28/11/2007

Execution Date

P J Scrivner

A N Scrivner

.....
Lessee's Signature

6. Acceptance

The Lessor accepts this surrender.

(seal)

or Full name of
company to be shown

J Thomas, Director
JOHN PETER THOMAS

P Dean, Secretary
PAUL IAN DEAN

29/11/2007

Execution Date

.....
Lessor's Signature

Guide to Completion of Form 8

[8-4010] Item 1

Insert dealing number of lease or sublease being surrendered (e.g. L778961X).

[8-4020] Item 2

Freehold Description^{1, 2}

The description of the relevant lot/s should always read 'Lot [no.] on [plan reference]'. Plan references must contain the appropriate prefix (e.g. 'SP' for a survey plan, 'RP' for a registered plan, 'BUP' for a building units plan, 'GTP' for a group titles plan or the relevant letters for crown plans). The area of the lot/s is not shown.

e.g.	Lot on Plan Description	Title reference
	Lot 27 on RP 204939	11223078

Water Allocation Description^{2, 3}

A water allocation should be identified as 'Water Allocation', 'Allocation' or 'WA'. A water allocation has no reference to County or Parish, hence these fields are not completed. All plans referring to water allocations are administrative plans. Administrative plan is abbreviated to AP as the prefix of the plan identifier.

e.g.	Lot on Plan Description	Title reference
	WA 27 on AP 7900	46012345

State Tenure Description^{1, 3}

The description of the relevant State tenure should always read 'Lot [no.] on [plan reference]'. Plan references must contain the appropriate prefix (e.g. 'CP' for a crown plan).

e.g.	Lot on Plan Description	Title reference
	Lot 27 on CP LIV1234	40567123

[8-4030] Item 3

Insert full name of lessor or sub-lessor.

[8-4040] Item 4

Insert full name of lessee or sub-lessee.

[8-4050] Item 5

Complete where indicated. Delete paragraph, sentence or words that are not applicable and execute as required.

The date the lease is surrendered cannot be after the date of lodgement of the Form 8 – Surrender of Lease).

[8-4060] Item 6

Execute as required.

[8-6000] deleted

[8-7000] Case Law

In the unreported decision of Dowsett J (No 20 of 1994), in the matter of the *Corporations (Queensland) Act 1990* and *Hassell Holdings Pty Ltd*, the court held that a mortgagee exercising power could serve notice of a default by a defunct lessee company on the Australian Securities Commission.

The High Court held in *Progressive Mailing House Pty Ltd v Tabali Pty Ltd* (1985) 157 CLR 17 that a repudiation occurs when a party has an intention, either expressly by words or impliedly by conduct, to no longer be bound by the contract or indicates clearly an inability to perform the obligations under the contract (see also, *Shevill v Builders Licensing Board* (1982) 149 CLR 620, *Buchanan v Byrne* (1906) 3 CLR 70 and *Marshall v Council of the Shire of Snowy River* [1994] NSW Conv R 55-719).

[8-7010] deleted

[8-8000] Fees

Fees payable to the Titles Registry are subject to an annual review. Refer to the Titles Fee Calculator available online or see [60 8000].

[8-9000] Cross References and Further Reading

Part 7 – Lease

Part 14 – General Request

Part 16 – Request to Register Power of Attorney or Revocation of Power of Attorney

Part 18 – General Consent

Duncan and Vann, *Property Law and Practice in Queensland*, Law Book Co (loose-leaf service)

Cassidy and Redfern, *Australian Tenancy Practice and Precedents*, Butterworths (loose-leaf service)

[8-9050] Notes in text

Note ¹ – This numbered section, paragraph or statement is not applicable to water allocations.

Note ² – This numbered section, paragraph or statement is not applicable to State land.

Note ³ – This numbered section, paragraph or statement is not applicable to freehold land.